

**From:** [Neff, Jennifer](#)  
**To:** [Whittington, Karl](#); [Stephens, Gabrielle](#); [Patterson, Jody](#)  
**Cc:** [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Wade, Macy](#)  
**Subject:** RE: History of Art 8905  
**Date:** Monday, February 16, 2026 12:37:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

David Staley (faculty Chair of the A&H2 Subcommittee) has reviewed the revisions to History of Art 8905.

Unfortunately, the highlighted portion of the following contingency has not been addressed:

- **Contingency:** As of August 29<sup>th</sup>, 2025, all syllabi must have either a link to the statements below **or** these statements written out in their entirety within the syllabus (the statement(s) in **bold** below are missing or outdated in the current syllabus). Syllabi should link to the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#) and/or copy-and-paste the statements from the Office of Undergraduate Education's website.
  - Academic Misconduct
  - **Student Life - Disability Services** (p. 13)
  - **Religious Accommodations**
  - **Intellectual Diversity**

I will return the course to the department queue in order to add the statement on intellectual diversity to the syllabus.

Please feel free to reach out to me should you have any questions.

Best,  
Jennifer



**Jennifer Neff**

Curriculum and Assessment Coordinator

**The Ohio State University**

College of Arts and Sciences

ASC Curriculum and Assessment Services

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Pronouns: she/her/hers

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**From:** Neff, Jennifer

**Sent:** Tuesday, February 3, 2026 9:52 AM

**To:** Whittington, Karl <[whittington.78@osu.edu](mailto:whittington.78@osu.edu)>; Stephens, Gabrielle <[stephens.182@osu.edu](mailto:stephens.182@osu.edu)>;

Patterson, Jody <patterson.1187@osu.edu>

**Cc:** Staley, David <staley.3@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Wade, Macy <wade.619@osu.edu>

**Subject:** History of Art 8905

Good morning,

On Tuesday, January 20<sup>th</sup>, the Arts and Humanities Subcommittee 2 of the ASC Curriculum Committee reviewed a new course request for History of Art 8905.

The Subcommittee approved the request with the following feedback:

- **Comment:** The Subcommittee commends the instructor for the quality of the course design and appreciates the thoughtfulness evident in the structure of the syllabus.
- **Question:** The Subcommittee asks (for clarification purposes) about the rationale for offering this as a four-credit course.
- **Contingency:** The Subcommittee notes an inconsistency in the course number listed on the first page of the syllabus and in curriculum.osu.edu and requests that the department correct the incorrect listing.
- **Contingency:** The Subcommittee notes that the syllabus (p. 3) states students will attend two lectures per week; however, the course calendar reflects only one weekly session, as does the meeting information at the top of the syllabus. The Subcommittee requests alignment across these sections.
- **Contingency:** As of August 29<sup>th</sup>, 2025, all syllabi must have either a link to the statements below **or** these statements written out in their entirety within the syllabus (the statement(s) in **bold** below are missing or outdated in the current syllabus). Syllabi should link to the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#) and/or copy-and-paste the statements from the Office of Undergraduate Education's website.
  - Academic Misconduct
  - **Student Life - Disability Services** (p. 13)
  - **Religious Accommodations**
  - **Intellectual Diversity**

Instructors are welcome to include any standard and/or recommended syllabus statements found on the [Office of Undergraduate Education's webpage](#) which they deem relevant for their course. Please refer to this page to ensure that the statements on Diversity and Title IX (now to be replaced with the statement on “Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct”) as well as the Mental Health statement on pp. 10-12 of the syllabus and all other statements are current and accurate.

- **Recommendation:** The Subcommittee suggests that the unit rephrase the statement on “Credit Hours and Work Expectations” (syllabus, p. 3), as its current language (e.g.,

references to “direct instruction”) is not well suited to describing an in-person course. The Subcommittee recommends instead emphasizing students’ overall engagement per week.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return History of Art 8905 to the department queue via curriculum.osu.edu in order to address the Subcommittee’s requests.

Should you have any questions about the feedback, please do not hesitate to reach out to David Staley (faculty Chair of the A&H2 Subcommittee) or me.

Best,  
Jennifer



**THE OHIO STATE UNIVERSITY**

**Jennifer Neff**

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